GREAT BENEFITS PACKAGE! The State of Minnesota offers a comprehensive benefits package including low cost medical and dental insurance, employer paid life insurance, short and long term disability, pre-tax flexible spending accounts, retirement plan, tax-deferred compensation, generous vacation and sick leave, and 11 paid holidays each year. This position is located in Minnesota's great capital city, St. Paul. The State of Minnesota offers employees a subsidy for public transportation allowing for convenient and easy access to commute to work. Ride the new METRO "Green Line" Light Rail Train to work! The 10th Street Station is located close by.

This position directs and manages the following six programs and activities:

1. Medicaid Integrity Contractor (MIC) audits
2. Medicaid Recovery Audit Contractor (RAC) program.
3. Federal and state agency audits, investigations and evaluations of DHS' program integrity functions, including the CMS Medicaid Integrity Program (MIP), federal OIG, and state Legislative Auditor reviews and audits.
4. Provider onsite screening for enrollment fraud surveillance under the Affordable Care Act.
5. Program integrity audits by DHS’ contracted medical review agents
6. MCO integrity activity oversight

This position also manages any contracts where the contracting entity conducts some aspect of post-payment review on behalf of DHS. The incumbent must direct the performance monitoring, technical assistance, and communications with contractors to assure legitimacy of services, integrity of payments, and accountability for public funds.

Minimum Qualifications:

- Demonstrated supervisory or leadership experience
- Two (2) years of experience in health care auditing, health care delivery, health care administration or related experience working with public health care programs.
- Demonstrated ability to function as a strategic planner and make accountable management decisions.
- Skills in problem solving and decision making techniques.
- A high level of communication skills that demonstrate the ability to communicate effectively, orally and in writing.
- Ability to utilize technical skills primarily to analyze data and make recommendations.
- Knowledge of contract negotiation, drafting, and oversight.

Preferred Qualifications:

- A law degree from an accredited law school.
- Three years of supervisory or leadership experience
- Five (5) years of experience in health care auditing, health care delivery, health care administration or related experience working with public health care programs.
- Complete and thorough knowledge of the Minnesota health care programs in regards to provider services.
• Legal or litigation experience in Administrative, Civil or Criminal legal proceedings, and a well
demonstrated knowledge of Minnesota state statutes, rules and policies pertaining to the
delivery of services to Minnesota Health Care Program recipients.
• Knowledge of fee-for-service (FFS) and managed care organization (MCO) claims processing
and an understanding of billing policies and procedures based on service type.

HOW TO APPLY:
All interested candidates must officially apply online through the State of Minnesota Careers website.

2. Under External Applicants, click the “Get Started” button
3. Enter 2398 in Keywords on the Job Search Page
4. Click on the Job Posting
5. Click on Apply on the bottom of the vacancy announcement on the Job Posting Page

(NOTE: the classification for this position is Administrative Planning Director State)

For assistance with this process, contact the Website Helpdesk at 651-259-3637 or
careers@state.mn.us. Please be sure to apply at your earliest convenience before the posting closes at MIDNIGHT on Friday, February 12th, 2016.

If you have questions, please contact:

Pam Hughes, Recruiter
Phone: 651-431-3281
Email: Pamela.Hughes@state.mn.us

Our mission as an employer is to actively recruit, welcome and support a workforce, which is diverse and inclusive of people who are underrepresented in the development of state policies, programs and practices, so that we can support the success and growth of all people who call Minnesota home.